## Mapping Asian Bears Signing People Up

## Admin Page

1. Click the "Admin" in the top-right menu bar to enter the Admin Page.



2. Click the orange "+" button in bottom-right to get into the "Create user" step.

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- 3. In the "Create user" pop-up window, fill in name, email address, and affiliation to sign people up. Each field is required. Fill in "NA" if affiliation is not known.
- 4. After the information is filled in, click the orange "Create" button, an invitation email will be sent to the person.

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Once the user is created, you must go back and register them for a bear species, using the dropdown menu. (If you do not do this, they will not be able to map that species.)
Please contact Chengcheng Zhang (<u>ZhangC@si.edu</u>) if you know about people with expertise in 2 or 3 bear species.

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Mohammed	El-Khatib			User has no embargo date	Clerk	✓ Sloth Bear × / ✓